



Hair Dressing Safety Plan

Seaview Manor



SEPTEMBER 1, 2020
KRISTA MACLEAN

Introduction

COVID-19 has been particularly difficult on those who live and work in long-term care, as well as their loved ones. Restrictions were put in place to protect some of our most vulnerable, but it is recognized they have taken a toll. With safety as our top priority, it is imperative that we bring back services in a safe and responsible manner.

On July 22, 2020, the Medical Officer of Health relaxed restrictions on Long Term Care Facilities to permit Hairdressing services to be reintroduced. Hair Salons licensed by the Cosmetology Association of Nova Scotia (CANS) operating within facilities may provide hairdressing services to residents and must follow the guidelines set by CANS and all applicable facility policies/procedures (screening, logging of interactions, limit service provider movement within the facility as much as possible, etc.)

Further direction from the DHW on July 22, 2020 required that all licensed salons must follow the guidelines set by CANS and submit a safety plan to the facility within which it is located, maintain a list of every resident who visits the salon, date and time of visit, and must be maintained. The facility operator will review safety plans for feasibility, and if approved, will work to determine a start date for services. The Department of Health and Wellness requires that Hair salons in long-term care facilities be open only to residents of the facility and directed that masks are also required in the salon. All salon staff are required to provide and wear a mask (type determined by industry guidelines) and use proper hand and respiratory hygiene. Salon clients must wear a medical mask for the duration of their appointment. This will be provided by the long-term care facility. Salons must also provide hand sanitizer for client use.

Based on the Medical Officer of Health's directives, the Department of Health and Wellness requirements and Cosmetology Association of Nova Scotia guidelines, this plan has been established to facilitate the safe return of residents who can tolerate wearing a surgical mask for the entire appointment to receive hairdressing services. *It is understood that the plan is subject to change at the direction of Nova Scotia Public Health or the Nova Scotia Department of Health and Wellness.*

Overarching Protocols

Prior to the delivery of services on each day of Salon operation the Hair Stylist will:

- Assess the Salon environment and ensure that physical hazards that may contribute to slips, trips falls are removed or minimized.
- Assess Salon equipment such as but not limited to scissors, dryers, irons, and ensure chemicals such as disinfectants (e.g. Barbicide, etc.) are in proper working order and properly stored.
- Ensure Covid-19 Signage and the number of clients permitted at one time is posted at the entrance of the salon.
- Signage for hand washing and respiratory etiquette and mask requirement is posted at the entrance to the Salon.
- Ensure that all residents scheduled to receive service have been properly screened and are free of Covid-19 Symptoms prior to visiting the Salon.
- Restrict entry to the Salon of any Resident(s) illustrating even one (1) Covid-19 symptom or who have been in contact with someone with COVID-19.
- Ensure there is no hugging or handshaking permitted between residents and the Hairdresser consistent with CANS guidelines.
- Ensure that proper cleaning of all high touch points before and after each resident service.
- Each resident will be compliant with the need to wear a surgical mask for the entire duration of the appointment.
- The Hairdresser/Stylist will always wear medical grade mask during the operation of the Salon and follow DHW masking protocol.
- Ensure that social distancing is maintained and the maximum number of clients in the Salon at any one time is two (2).
- ONLY offer hairdressing services in the Main Salon across from the Link Conference Room.
- Offer services by neighbourhood to ensure effective cohorting of resident requiring hairdressing services (e.g. Tidal view residents will not receive services on the same day as Ocean View residents.)
- Maintain a logbook on each day of service of all appointments with residents including the resident name, date of service, arrival and departure times and the service provided.
- Ensure no food, candy or beverages are permitted in the Salon.
- Report any violations of the safety plan immediately to the facility administrator or delegate to ensure a prompt assessment and implementation of corrective action and/or containment and determine if the situation requires reporting to Public Health.
- Meet with the facility administrator/delegate on a weekly basis to review and evaluate the effectiveness of this plan and adjust as required.
- Availability of Hairdressing Services during outbreak will be governed by Public Health direction.

Pre-Service Protocol

- The Hairdresser will continuously monitor their personal health status and will refrain from entering Seaview Manor if she is demonstrating any of the Covid-19 screening symptoms. If the Hairdresser is demonstrating even one (1) Covid-19 symptom she will contact 811, inform the 811 staff that she provides hairdressing services in a long-term care facility and follow 811 instructions accordingly.
- The Hairdresser will access Seaview Manor via the administrative entrance on each day of service and be screened by a nursing member of the Admin Team (e.g., Callie, Eric).
- Each nursing neighbourhood will receive a list of residents for services 24 hrs prior to service with appointment times including drop off and pick up times.
- Every resident is required to have their hair shampooed (mask will get soiled while leaning over the sink) before arriving at the salon. The hairdresser will work with the nursing staff to schedule shampoo days for residents.
- The Hairdresser will call the neighbourhood on each day of service to confirm that all residents with scheduled appointments are free of Covid-19 symptoms.

Service Protocol

- On arrival to the salon the Hairdresser will provide the staff with a reminder of the pick-up time.
- Before entering the salon, each resident will be instructed and/or assisted by the Hairdresser to sanitize their hands and ensure the resident is surgically masked. (Surgical masks for residents will be provided by Seaview Manor.)
- The Hairdresser will ensure proper documentation is recorded in the logbook prior to the start of service.
- Each resident will be provided with a clean disposable cape.
- The hairdresser will adhere to social distancing (6 feet apart) within the salon except when performing a service on a resident.
- A resident receiving a chemical service will be placed in the hairdresser's Geri chair.
- Clean towels are used to remove cut hair.
- All Hairdressing towels will be labeled with hairdresser name and placed in a covered laundry container when soiled.
- Cleaning and disinfectant will be performed before and after every resident, which includes cleaning and disinfecting all scissors, combs, sinks, chairs, dryers, irons, countertop, and any other surfaces that were touched.
- Scissors, clippers, and irons will be cleaned and wiped with 90 percent alcohol and H-42 clean (as per Cosmetology recommendations)
- All combs and brushes will be cleaned and soaked in Barbicide for 20 minutes (the hairdresser will have a sterile container with disinfectant supplies to use while others

- are being cleaned. Barbicide will be changed when dirty or at the end of every day. (as per Cosmetology recommendations).
- All surfaces will be cleaned and wiped with disinfectant including all light switches, door knobs, overhead dryers, sinks, chairs, countertops, workstation, products, irons and portable dryer before and after every resident using (Oxivir TB Wipes) and all floors will be swept between every resident.

Post Service Protocol

- All work surfaces and equipment are thoroughly cleaned between residents with soap and water before disinfection.
- Surface and equipment disinfectants are used after cleaning, and according to the manufacturer's instructions.
- Cleaning/disinfection wipes are only used for surfaces and used according to the manufacturer's instructions.
- Disposable capes are discarded immediately after use. Chairs, head, and armrests must be cleaned and disinfected between each resident.
- Thorough daily environmental cleaning and disinfection is maintained by the hairdresser over the course of the service day. This includes high touch surfaces such as phones, and door handles.
- Labelled towels owned by the Hairdresser will be laundered by Seaview Manor Laundry personnel and be delivered in clean clear plastic bags to the Salon at the start of each service day.
- Hair is gently swept from the floor throughout the course of the service day.
- Housekeeping staff will perform routine cleaning and empty garbage at the end of the service day subject to cleaning and disinfection of all equipment and high touch surfaces by the hairdresser (e.g. Chair's, dryers,).

Exposure Protocol

- The Hairdresser will immediately report to the facility administrator or delegate any suspected exposure to Covid-19 either between residents in the Salon or between the Hairdresser and the resident.
- The Hairdresser shall immediately report to the in-charge RN any resident who demonstrates even one (1) of the Covid-19 screening symptoms during service.
- The Hairdresser will ensure the resident remains isolated from any other resident in the Salon until the RN responds.

- The RN will notify Public Health and Seaview Manor will follow outbreak procedures as defined in Covid-19 Management in Long Term Care Facilities, Schedule “A”.
- The Hairdresser will immediately suspend any further service until she has cleaned and disinfected all equipment/surfaces that were in contact with the resident who demonstrated Covid-19 symptom(s).

Protocol Breaches

- Any breaches of this protocol will result in the immediate suspension of services and such breaches will be reported to Public Health.
- The Hairdresser will be provided with the opportunity to take corrective action, but such action must be approved by Seaview Manor before allowing the Hairdressing Services to continue.

Service Start Date

The service start date will be September 15th, 2020 subject to any new Medical Officer of Health Orders or Department of Health and Wellness directives/guidelines further restricting the delivery of hair dressing services.

Dated at Glace Bay this _____ day of September 2020.

Krista MacLean

Eric Doucette, CEO

Seaview Manor